

## Orchestra Booster Meeting Minutes

November 18, 2021

Steve Cocchiola, Director	Julie Zukauckas, President	Jennifer Stephan, Vice President
Petra Laszlo, Secretary	Jennifer Edlind, Treasurer	Patricia Johnston
Melanie Smith		

Meeting called to order at 6:38 PM

**I. Welcome**

**II. Officer, Student, and Director Reports**

**a. *President: Julie Zukauckas***

No report

**b. *Vice President: Jennifer Stephan***

Discussing volunteers for concert- NHS kids are clamoring for hours so we will reach out to them but we may need help with poinsettias.

**c. *Treasurer: Jennifer Edlind***

The balance in our Fifth Third bank account as of the meeting is \$5239.84 (higher than the check register due to one uncashed reimbursement check). She has updated the budget to reflect income and expenditures through today. Three items to note:

1. She has reconciled the Booster fee payments since the last meeting, and we have three students outstanding. She (or Steve) will follow up with those families after the Thanksgiving holiday. May or may not be worth the effort.
2. We received an additional \$500 donation from the Mathew family that needs to be processed and added to our income.
3. She filed the 2020 IRS Form 990-N on time since the last meeting. We are current on all state and federal tax filings.

**Orchestra Boosters Check Register: 7/1/2021 - 6/30/2022**

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance	Budget Line Item
	10/25/2021	Deposit - cash (Booster fees)	√		\$20.00	\$3,844.46	1.6
	10/25/2021	Deposit - checks (family sponsors)	√		\$150.00	\$3,994.46	1.2
	10/25/2021	Deposit - cash (Booster fees)	√		\$160.00	\$4,154.46	1.6
	10/25/2021	Deposit - checks (Booster fees)	√		\$240.00	\$4,394.46	1.6
	10/25/2021	Deposit - checks (Booster fees)	√		\$460.00	\$4,854.46	1.6
	10/25/2021	Deposit - checks (community sponsors)	√		\$697.00	\$5,551.46	1.1
	11/15/2021	Steve Weiss Music (slap stick)	√	\$40.90		\$5,510.56	2.16
	11/15/2021	Bob Evans (Friendsgiving event)	√	\$314.98		\$5,195.58	2.11

**d. Secretary: Petra Laszlo**

The October (10/21) meeting minutes were approved 7-0 with one minor change (date). Julie moved, Jennifer Edlind seconded.

**e. Student Rep Report: Ann Mathew & Ashley Patel**

Friendsgiving event went well, about half of the student body attended. Food was hot. Thanks to the volunteers for their help. Leftovers were given to Robotics team and custodians.

**f. Director Report: Steve Cocchiola**

Our next concert is 12/2, we are busy preparing. We may not participate in Solo & Ensemble after all because of participation restrictions. We may need to buy a humidifier to prevent further damage to basses.

**g. Committee Reports:**

i. Sponsorship: Rob Hedrick - no report

ii. Fundraising:

1. *Poinsettia sale*: update from Melanie Smith- received first set of orders. Drop dead order date with greenhouse is Monday, 11/22.

2. *Julie*: no report

iii. Publicity: no report

**h. Old Business**

Swarm board update from Patricia Johnston- it was a huge success and well-appreciated.

**i. New business**

Motion by Steve to buy a new humidifier for bass room, seconded by Julie. Passed 7-0. Steve would like to see Board of Education approve the purchase of a new bass anyway. Mrs. Johnston will collaborate on the type of humidifier we should purchase. Discussion on date for end of year banquet, landed on Friday, 5/13. Motion by Steve to procure food trucks for 5/13 banquet, Julie seconded. Passed 7-0. Steve motioned to sell last year's orchestra hoodies for \$10, Julie seconded. Motion passed 7-0.

**j. Open Floor**

Next meeting is Thursday, January 20, 2022. No meeting in December.

Julie motion to adjourn meeting, Steve seconded. Meeting adjourned at 7:10 PM