

Orchestra Booster Meeting Minutes

October 21, 2021

Steve Cocchiola, Director	Julie Zukauckas, President	Jennifer Stephan, Vice President
Petra Laszlo, Secretary	Jennifer Edlind, Treasurer	Patricia Johnston
Melanie Smith	Ann Mathew	Ashley Patel

Meeting called to order at 6:34 PM

I. Welcome

II. Officer, Student, and Director Reports

a. *President: Julie Zukauckas*

Quick recap of concert- we ran out of programs. Steve mentioned that all programs are archived up to 2006. Families can always look back. Idea presented, send newsletter to previous sponsors and start writing thank you cards to this year's sponsors.

b. *Vice President: Jennifer Stephan*

Report back on volunteers from concert seating- handing out programs and putting up signs was necessary but would be a good project for students in need of service hours in the future.

c. *Treasurer: Jennifer Edlind*

See monthly financial report below and ledger. We are doing great, over budget on concert income and community sponsorships. Booster fee payments still needs to be reconciled. Treasurer has a proposal of talking about expenses over email and approving as such. A policy may be written up for approval.

Orchestra Boosters Check Register: 7/1/2021 - 6/30/2022							
Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance	Budget Line Item
	10/4/2021	Deposit - checks (restaurant fundraisers)	√		\$400.14	\$564.37	1.3
	10/4/2021	Deposit - checks (family sponsors)	√		\$675.00	\$1,239.37	1.2
	10/4/2021	Deposit - checks (community sponsors)	√		\$1,397.00	\$2,636.37	1.1
	10/5/2021	Deposit - PayPal transfer (family sponsors)	√		\$1,128.59	\$3,764.96	1.2
	10/12/2021	Gioninos Pizzeria (preconcert pizza dinner)	√	\$112.31		\$3,652.65	2.3
	10/21/2021	Deposit - PayPal transfer (family sponsors, community sponsors, concert income)	√		\$566.07	\$4,218.72	1.1, 1.2, 1.8
1537	10/21/2021	Steve Cocchiola - gift cards for seat audition judges		\$50.00		\$4,168.72	2.9
1538	10/21/2021	Arul Mathew - pumpkin decorating		\$44.26		\$4,124.46	2.1
1539	10/21/2021	Patricia Johnson - student bass lessons		\$250.00		\$3,874.46	2.1
1540	10/21/2021	Dylan Catlin - honorarium 10/7/2021 concert		\$50.00		\$3,824.46	2.9

d. *Secretary: Petra Laszlo*

The September (9/23) meeting minutes were approved with one minor change, 9-0. Julie motioned, Steve seconded.

e. Student Rep Report: Ann Mathew & Ashley Patel

Representatives are seeking funding for a student event, it will either be a scavenger hunt or escape room (Julie offered items for this), eventually decided on scavenger hunt. Reps have about a week to plan and are asking for a budget of around \$50 (+/-10%). This would mainly go to fund prizes. Locations were discussed and the larger BBHHS-Board Office campus was ultimately decided upon so students wouldn't need to drive.

f. Director Report: Steve Cocchiola

Recap of concert- it was great, but a little bass heavy. We will work on etiquette for next time. Working on Solo & Ensemble groups, it will be held on 1/29/22 in N. Ridgeville. Middle and High School will participate. Concert Orchestra will comprise one group, while Chamber will be split into two. Students may pick their own music. Every ensemble is busy preparing for the December holiday concert, which will be held 12/2. It will be a classical concert featuring the music of Leroy Anderson. He is thinking of inviting and possibly involving the 4th grade violin players.

g. Committee Reports:

- i. Sponsorship: Rob Hedrick - Idea presented about parents helping to spread out work, cast a net
- ii. Fundraising:
 1. *Poinsettia sale*: update from Melanie Smith- prices have gone up slightly, by \$1 in each category. Ordering deadline is 11/21 in order to ensure availability so we need to use 11/18 with general public. Paper forms are preferred, each student will sell, collect checks, then write one master check on all orders collected. Flowers will be distributed directly following the 12/2 holiday concert, at which they will adorn the stage.
 2. *QR Code*: possibly adding a link to website with dropdown menu of donation amount, also would be a good idea to move it up closer to the front of our winter program. We may be able to put it in our fall play program as well, Steve will talk to Ben Lesh.
- iii. Publicity: no report

h. Old Business

Swarm board update from Patricia Johnston- doing it for seniors only, need help with one student but Steve is on it. It will be beautiful and individualized. We will have it for two weeks.

i. New business

Steve suggested looking into a new Google workspace so we don't have to use our personal email addresses for correspondence, presented pricing. It was actually Rob Hedrick's idea. It is a better drive, dedicated workspace and more professional. Steve suggested we table the decision and presented a motion, Julie seconded. Passed 9-0.

j. Open Floor

Next meeting is Thursday, November 18, 2021.

Julie motion to adjourn meeting, Steve seconded. Meeting adjourned at 7:39 PM

