

Orchestra Booster Meeting Minutes

May 2nd, 2018

Melissa Rohrer, President	Michelle Goldthorpe	
Patti Hedrick, Treasurer	Rachel Jones	
Steve Cocchiola	Erica Nie, Student Representative	
Donna Jaworski, Secretary	Lucy Hamilton	
	Cathy Schwean	

WELCOME

Meeting called to order at 6:30 pm by Melissa Rohrer at BBH room 59.

OFFICER, STUDENT and DIRECTOR REPORTS

President: Melissa Rohrer.

Melissa officially welcomed new board members and reviewed roles of the Executive board members.

Vice President: Michelle Goldthorpe.

The books will close for the school year on 6/30/2018. The books will be audited in July. The audit committee members will be Lincoln Yee and Sue Dalesio.

Treasurer: Patti Hedrick

The current account balance is \$7,196.27. Still awaiting 501c3 approval from IRS. Additional amounts were requested by IRS for 501c3 application processing. Budget was reviewed. Checks for Bowers Awards have been disbursed.

Secretary: Donna Jaworski

The 4/11/18 minutes were presented. Motion by Melissa to approve. Michelle 2nd. Minutes approved.

Director Report: Steve Cocchiola

The final concert of the season is on May 17th and will begin at 6:30. The House of the Year will be announced at the concert. Ms. Hamilton's last day is also May 17th. Steve thanked Ms. Hamilton for her work throughout the year. Students will be asked to turn in their uniforms on May 18th.

Committee Reports:

Student Representative: Erica Nie

The end of year party is scheduled for 5/24.

Middle School Parent Rep: No report

Sponsorship: Rob Hedrick(not present)

Orchestra shirts will be given to sponsors. Rob will follow up for new sponsors.

Publicity: Melissa Burdick: No report

Mattress Sale: No report

Pancake Breakfast: Leslie Bush(not present)

Net profit was \$9,200.00 Further discussion about the allocation of the profit will be noted post-meeting. Melissa will follow up with Susan Orlando.

Senior Award: Lynn Galik

Lynn Galik will continue to be chairperson for next year. 2 students will be awarded with \$500.00 on Seniro Awards night..

Spring Banquet: Donna Jaworski

Donna thanked the group for their assistance on Spring Banquet evening. It was noted for next year to inquire about food allergies for the dessert choice. Discussion about moving up the serving time. And a separate form for Seniors was discussed. Also discussed was the idea of considering a different event/venue for the Spring Banquet.

Friends of the Orchestra: Donna Jaworski

Donna will have ready the gift, certificate and letter to present to the recipient on May 17th.

Concerts:

Melissa will order the Senior roses from Countryside Florist for 25 seniors. Melissa and Patti will give the roses at the concert.

Uniforms: Glenda Yee (not present)

The uniforms will be turned in May18th. Going forward, Vocal Music Boosters will coordinate uniform process for both orchestra and vocal music boosters..

Old Business

Recent purchases of electric instruments will be part of the new rock orchestra ensemble next year.

Discussion about updating by-laws to match 501c3 application, to show that up to 2 students will be selected. Also, for Friends of the Orchestra section, verbage will be added to show that Friends of the Orchestra award will be responsibility of the Secretary. Voting on accepting these changes will take place next year.

New Business

Motion by Erica to add funds for end of year party for students. Melissa second. Student activities committee request \$130.00 to provide refreshments for the party. Motion approved.

Motion by Patti to remit additional \$450.00 to IRS for 501c3 application. Final amount remitted will be \$850.00. Michelle second. Motion approved.

Motion by Steve to pay invoice for 2 year license to Web i Page. Amount is \$104.22. Melissa second. Motion approved

Open Floor

The Executive Board will meet on Tuesday June 5th at 6:30. Location to be determined.

Meeting adjourned at 7:45 p.m.